

NMEA ADMINISTRATOR OF THE YEAR NOMINATION FORM

The Nevada Music Educators Association seeks to recognize contributions made by administrators for their aid and assistance advancing music education in Nevada. The **NMEA ADMINISTRATOR OF THE YEAR AWARD** provides an opportunity to honor those who have helped advance music education in their school, school district and community.

NMEA members are encouraged to submit nominations for this prestigious award. The deadline for application is **February 17, 2012**. Nominations are submitted to the **NMEA EXECUTIVE BOARD**. This group, serving as an AD/HOC Committee, will evaluate the nominations and select the award recipient. Awards (plaques and certificates) will be presented at the Friday luncheon held during the NMEA All-State Conference, when the award winner (s) will be made public. The recipient will also be recognized at the All-State Concert on Saturday. Information and pictures will be forwarded to the Editor of *NEVADA NOTES* for publicity in our journal and local news media. Recipients will also have their nomination files submitted to the national office of MENC for additional consideration.

Nominees must meet the following criteria:

1. **The nominee must be presently employed as an administrator within the State of Nevada.**
2. **This form must be accompanied by a letter of recommendation submitted by the nominator.**

The letter of recommendation should include the following:

- a. **Academic background**
- b. **Professional experience**
- c. **Current administrative assignment**
- d. **Significant professional achievements and contributions**
- e. **Information regarding the support and/or advancement of music education**
- f. **Any other supporting information**

Send this nomination form with all other supporting nomination materials to:

Kenny Baker
Nevada Music Educators Association
6055 Lancer St
Reno, NV 89523

Name of Nominee _____

Place of Employment (District and School Site) _____

Position Currently Held _____

Name of NMEA member making nomination _____

Home Phone () _____ Work Phone () _____

Work Fax () _____